

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

November 3, 2016

Board Members: Warren Anderson (PC Chair) Joella Dethman
Bud Lacey Marilyn Butler
Lisa Roth Tad Connors

Absent: Maria Elena Castro Kim Granville Taylor
Tracy Olmstead

Guests: Doreen Hotchkiss Paul Runyon
Karen Mooney Sarah Storkel

Minutes Taken By: Kathy Martin

Item:	Bud Lacey, MCCC Chair, called meeting to order.
Action:	5:37 p.m. meeting called to order, quorum established.
Item:	Additions and Deletions to Agenda
Discussion:	Add Treasurer's Report: June – September Credit Card and In-kind Reports, June – July Financial Reports, 2014-15 Year End Financial Reports, 2016-17 Proposed Budget. Add to Old Business: Board Member Absenteeism, HS/EHS SF424 and Waiver for Continuation Grant Application. Add to New Business: PC Bylaws, Warren Anderson. Move Attendance Policy up to Guest Speaker
Action:	Marilyn Butler moved to approve the agenda as amended. Tad Connors seconded it. It was approved unanimously.
Item:	Minutes of October 6, 2016
Discussion:	No changes
Action:	Marilyn Butler moved to approve the October 6, 2016 minutes presented. Joella Dethman seconded it. It was approved unanimously.
Item:	Guest Speaker/Training
Discussion:	Karen Mooney presented revised Attendance Policy for approval.
Action:	Joella Dethman moved to approve the Attendance Policy with noted changes. Tad Connors seconded it. It was approved unanimously.
Item:	Program Correspondence
Discussion:	DHS ERDC Contract for The Dalles and Wahtonka; Notification from Danya regarding 2017 ERSEA review.
Item:	Human Resources Hiring & Staffing Report
Discussion:	Doreen shared and distributed the September 2016 Hiring Report and Job postings.

Action:	Tad Connors moved to accept the September 2016 Hiring Report and Job postings as presented. Marilyn Butler seconded it. It was approved unanimously.
Item:	Treasurer's Report:
Discussion:	Fiscal Committee met on November 1 from 3:00 – 5:00 p.m. to review all fiscal, credit card and in-kind reports. Committee recommends the approval of: June-September 2016 Credit Card Reports June-September 2016 In-kind Reports June-July 2016 Financial Reports 2014-15 Year End Financial Reports 2016-17 Proposed Budget
Action:	Tad Connors moved to approve the June – September 2016 Credit Card reports as presented. Lisa Roth seconded it. It was approved unanimously.
Action:	Lisa Roth moved to approve the June – July 2016 Financial reports as presented. Tad Connors seconded it. It was approved unanimously.
Action:	Tad Connors moved to approve the June – September 2016 In-Kind reports as presented. Tad Connors seconded it. It was approved unanimously.
Action:	Joella Dethman moved to approve the 2014-15 Year End Financial reports as presented. Tad Connors seconded it. It was approved unanimously.
Action:	Joella Dethman moved to approve the 2016-17 Proposed Budget as presented. Tad Connors seconded it. It was approved unanimously.
Item:	HS/EHS SF424 & Non Federal Match Waiver – Continuation Grant Application
Discussion:	Continuation Grant Application presented.
Action:	Joella Dethman moved to approve the HS/EHS SF424 & Non Federal Match Waiver – Continuation Grant Application as presented. Lisa Roth seconded it. It was approved unanimously.
Item:	Old Business – Fund Raising & Recruitment Committees
Discussion:	Fund Raising: No report. Recruitment: No report.
Item:	Board By-Laws Annual Review
Discussion:	Joella, Tracy and Paul met on Wednesday, October 26 th @ 8:30 – 10:30 a.m. Committee recommends approval with noted changes.
Action:	Joella Dethman moved to approve the Board By-Law as presented. Tad Connors seconded it. It was approved unanimously.
Item:	Absenteeism of Board Member
Discussion:	Joella sent email on October 25 and texts to Maria Castro regarding absenteeism from Board meetings. We received no response from Maria. Joella will send email notifying her that she has been removed from the Board of Director's.
Action:	Joella Dethman moved to remove Maria Elena Castro from the Board of Director. Tad Connors seconded it. It was approved unanimously.
Item:	New Business: Policy Council By-Laws
Discussion:	Warren currently working on committee to update Policy Council By-Laws. Changes include changing member's term from three years to five years. They would like to

have it approved by Policy Council by email and ratified on November 17th meeting. The Policy Council By-Laws will be emailed to Board for approval before November 17th. The reason to request approval before November 17th meeting is that the Policy Council has a member currently on their fourth year. The Policy Council By-Laws will then be ratified at the December Board meeting.

Item: Director's Report: September 2016

Discussion: Paul presented reports.

Action: Marilyn Butler moved to accept the September and October 2016 Director's report as presented. Tad Connors seconded it. It was approved unanimously.

Item: Adjourn Meeting

Action: Tad Connors made a motion to adjourn the meeting at 6:55 p.m. Marilyn Butler seconded it. It was approved unanimously.

Next meeting: December 1, 2016