

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

June 6, 2017

Board Members: Warren Anderson (PC Chair) Marilyn Butler
Bud Lacey Joella Dethman
Kim Granville Taylor Tad Connors

Absent: Tracy Olmstead Lisa Roth
Becca Sanders

Guests: Freddy Gonzalez Paul Runyon
Sandy Brown Sarah Storkel (Policy Council Vice-Chair)

Minutes Taken By: Joella Dethman

Bud Lacey, MCCC Chair, called meeting to order.

Action: 5:37 p.m. meeting called to order, quorum established.

Item: Additions and Deletions to Agenda

Discussion: No changes.

Action: Marilyn Butler moved to approve the agenda as amended to include Financial Consultants under Treasurer's Report and 30 Year Slogan under New Business. Warren Anderson seconded it. It was approved unanimously.

Item: Minutes of May 4, 2017

Discussion: No changes.

Action: Warren Anderson moved to approve the May 4, 2017 minutes as presented. Kim Granville Taylor seconded it. It was approved unanimously.

Item: Guest Speaker – Ray Paskey, Class 5

Discussion: Contract emailed to Board on May 19 for review and comments. Ray Paskey present to field questions or concerns.

Action: Marilyn Butler moved to approve the Class 5 contract for IT services as presented effective June 7, 2017. Tad Connor seconded it. It was approved unanimously.

Item: Human Resources Hiring & Personnel Report

Discussion: Staffing and personnel reports were presented.

Action: Tad Connor moved to accept the Personnel Report and Hiring Report as presented. Marilyn Butler seconded it. It was approved unanimously.

Item: Treasurer's Report:

Discussion: Finance Committee recommends approval of March and April In-Kind, Parent Fund and Credit Card Reports.

Finance Committee Meeting overview: Susan Crandall submitted her resignation today effective immediately. Christy Schumann is working as a temporary senior accountant.

Finance Committee recommends using up to \$50,000 for temporary senior accountant support to assist with catch-up including 2015-16 Fiscal Year End audit preparation (starting 6/26/17), 401K audit, budgeting, compensation changes, COLA and state grant closeouts. Christy presented draft financial reports as she has only been on the job 15 days. A Compensation Committee Meeting is scheduled June 12, 3:30 at Central Office to review COLA increases and salary charts. A Finance Committee is scheduled June 22 at 3:30, also at the Central Office to review the 2015-16 Fiscal Year End Report prior to the audit

Action: Tad Connors moved to give Paul discretion to use up to \$50,000 for fiscal senior accountant temporary services. Warren Anderson seconded it. Motion passed unanimously.

Action: Tad Connor moved to approve March and April in-kind, parent funds and credit cards reports. Kim Granville Taylor seconded it. Motion passed unanimously.

Item: Old Business – Fund Raising & Recruitment Committees

Discussion: Fund Raising: No report.
Recruitment: No report.

Item: New Business: 2016-17 ECEAP Self-Assessment

Discussion: ECEAP Self-Assessment presented.

Action: Marilyn Butler moved to accept the 2016-17 ECEAP Self-Assessment and the 2017 MCCC Self-Assessment as presented. Tad Connor seconded it. It was approved unanimously.

Item: 30 Year Slogan

Discussion: *Giving Families a Head Start* – use as a fun kickoff slogan to help celebrate 30 years of service in August. All board and staff feedback was positive. Slogan will be included in email signature cards. The slogan will be used at the August 15-17, 2017 staff preservice. All site calendars are now matched to local school districts.

Item: Director's Report

Discussion: Paul presented reports.

Action: Kim Granville Taylor moved to accept the Director's report as presented. Tad Connor seconded it. It was approved unanimously.

Item: Adjourn Meeting

Action: Marilyn Butler moved to adjourn the meeting at 7:22 p.m. Tad Connor seconded it. It was approved unanimously.

Next meeting: July 6, 2017