

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

October 5, 2017

Board Members: Warren Anderson (PC Chair) Joella Dethman
Becca Sanders Bud Lacey
Tad Connors Lisa Roth
Marilyn Butler

Absent: Tracy Olmstead Kim Granville Taylor

Guests: Paul Runyon Sandy Brown
Julia Garcia-Ramirez Jonathan Blake

Minutes Taken By: Kathy Martin

Bud Lacey, MCCC Chair, called meeting to order.

Action: 5:39 p.m. meeting called to order, quorum established.

- Community check in.
- Lisa Roth announced that this will be her last Board meeting. Moving to Eugene by the end of the month.
- Introduction: Jonathan Blake resides in White Salmon, owner/agent of Mc Coy/Holliston Insurance. On Board at Skyline Hospital Board and West Klickitat Housing Authority.

Item: Additions and Deletions to Agenda

Discussion: Add: 990 filing to fiscals report and closed session to follow meeting.

Action: Joella Dethman moved to approve the agenda as amended. Warren Anderson seconded it. It was approved unanimously.

Item: Minutes – September 7, 2017

Discussion: Minutes presented.

Action: Joelle Dethman moved to approve the September 7th minutes as presented. Tad Connors seconded it. It was approved unanimously.

Item: Guest Speaker

Discussion: ERSEA training by Julia Garcia-Ramirez.

Item: Human Resources Hiring & Personnel Report

Discussion: Hiring and personnel reports were presented by Sandy Brown.

Action: Marilyn Butler moved to accept the hiring report as presented. Warren Anderson seconded it. It was approved unanimously.

Marilyn Butler moved to accept the personnel report as presented. Tad Connors

seconded it. It was approved unanimously.

Item:	Treasurer's Report:
Discussion:	Finance Committee recommends approval of the August in-kind and credit card reports as presented.
Action:	Joella Dethman moved to approve August 2017 credit cards and in-kind reports as presented. Tad Connors seconded it. Motion was approved unanimously.
Item:	July & August Financial Reports
Discussion:	Finance Committee recommends approval of the July and August financial reports as presented. Question about corporate funds balance. Christy and Paul to research.
Action:	Joella Dethman moved to approve the July and August financial reports as presented. Lisa Roth seconded it. Motion was approved unanimously.
Item	Tygh Valley/Maupin Site
Discussion:	Finance Committee recommends that Paul move forward with seeking parent and staff input and to estimated costs.
Action:	Joella Dethman made a motion to have Paul move forward with seeking parent input and refine costs and saving. Tad Connors seconded it. Motion was approved unanimously.
Item:	990 Form
Discussion:	Finance Committee recommends approval of the 990 filing as presented. Minor changes, Matthew Solomon and Lori Higgins as key employees rather than Director.
Action:	Joella Dethman moved to approve the 990 form with minor changes. Tad Connors seconded it. Motion was approved unanimously.
Item:	Old Business – Fund Raising & Recruitment Committees
Discussion:	Fund Raising: No report. Recruitment: Potential Board member Jonathan Blake present.
Action:	Marilyn Butler made a motion to have Jonathan complete and submit application for review and approval via email and can be ratified at November's meeting. Joella Dethman seconded it. It was approved unanimously.
Item:	New Business: Elections
Discussion:	Current officers nominated for another term. Marilyn Butler: Treasurer Tad Connors: Vice-Chair Joella Dethman: Secretary Bud Lacey: Board Chair
Action:	Warren Anderson moved to nominate the current officers to another term. Tad Connors seconded it. It was approved unanimously.
Item:	Data Report Review
Discussion:	Becca Sander <ul style="list-style-type: none"> • Rebrand the data so it's informational.

- Ask can we do better?
- Group will start with current information that is given to Board.
- Go through table by table.
- Site specific, narrative periodically by bulleting items (different format).
- Keep Board in the loop.

Item:	Policy Review – Code of Conduct and Conflict of Interest (review/signature)
Discussion:	Policies reviewed and acknowledged.
Item:	By-Laws
Discussion:	Distributed for review. Will be emailed with track changes on, reply to all. Present and approve in November.
Item:	Executive Director’s Annual Evaluation Committee
Discussion:	Bud asked for volunteers to meet and review and revamp evaluation tool for next year. Joella Dethman, Becca Sanders and Tad Connors volunteered.
Item:	Director’s Report
Discussion:	Paul presented. Leslie Jenkins will be visiting MCCC on November 13 th and 14 th .
Action:	Marilyn Butler moved to accept the Director’s report as presented. Tad Connors seconded it. It was approved unanimously.
Item:	Correspondence
Discussion:	Information Memorandum ACF-IM-HS-17-02 Disaster Relief; Recovery Efforts; Displaced Families; Homeless; Hurricanes Harvey, Irma, Jose, and Maria; Natural Disasters, Donation Letter/Receipt for Plays for Non Profit, Policy Council Orientation Invite, Organizational Equity Board Invite, NHSA Position on Child Care for Working Families Act, HSAC Save the Date Invite, HS/EHS PIR Reports.
Item:	Adjourn Meeting
Action:	Joella Dethman moved to recess for closed session at 7:08 p.m. Tad Connors seconded it. It was approved unanimously.
Item:	Closed Session (Sandy, Kathy & Jon left the room – Paul left and then returned to review ED Evaluation comments)
Action:	Unanimous agreement to give Executive Director a 5% salary increase at anniversary date.
Item:	Closed Session ended at 8:14 p.m.
Item:	Regular Board meeting reopened at 8:14 p.m.
Action:	Tad Connors moved to increase Executive Director’s compensation by 5% retroactive to August 1, 2017 (his anniversary date). Lisa Roth seconded the motion. Motion passed unanimously.
Item:	Adjourn Meeting
Action:	Tad Connors moved to adjourn the meeting. Marilyn Butler seconded the motion. Motion passed unanimously. Meeting adjourned at 8:16 p.m.

Next meeting: November 2, 2017