

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

December 7, 2017

Board Members: Warren Anderson (PC Chair) Joella Dethman
Becca Sanders Marilyn Butler
Kim Granville Taylor Tad Connors
Bud Lacey

Absent: Tracy Olmstead

Guests: Paul Runyon Karen Mooney
Freddy Gonzalez

Minutes Taken By: Kathy Martin

Bud Lacey, MCCC called meeting to order

Action: 5:35 p.m. meeting called to order, quorum established.

Item: Community Meeting

Item: Additions and Deletions to Agenda

Discussion: New Business: Add Board Announcement

Action: Warren Anderson moved to approve the agenda as amended. Tad Connors seconded it. Motion was approved unanimously.

Item: Minutes – November 2, 2017

Discussion: Minutes presented.

Action: Warren Anderson moved to approve the November 2, 2017 minutes as presented. Tad Connors seconded it. Motion was approved unanimously.

Item: Guest Speaker – Eligibility & Selection Criteria for Enrollment Policy

Discussion: Presentation by Karen Mooney on Eligibility and Selection Criteria for Enrollment and the updated policy was also reviewed.

Action: Joella Dethman moved to approve the Eligibility and Selection Criteria Enrollment policy as presented. Kim Granville Taylor seconded it. Motion was approved unanimously.

Item: Human Resources Hiring & Personnel Report

Discussion: Hiring and personnel reports were presented. Xenium will:

- conducting exit interviews
- managing our leaves
- managing our workers comp
- meet leadership team on December 14th
- conducting training to managers/supervisors in January

Paul will be re-opening Finance Director's position

Action:	Tad Connors moved to accept the hiring and personnel report as presented. Joella Dethman seconded it. Motion was approved unanimously.
Item:	Treasurer's Report: Credit Card, In-Kind
Discussion:	Finance Committee reviewed and recommends approval of the October credit card, In-kind reports as presented.
Action:	Tad Connors moved to approve October 2017 credit card as presented. Joella Dethman seconded it. Motion was approved unanimously.
	Tad Connors moved to approve the October 2017 In-Kind reports. Joella Dethman seconded it. Motion was approved unanimously.
Item:	October Financial Reports
Discussion:	Finance Committee reviewed and recommends approval of the October financial reports as presented.
Action:	Tad Connors moved to approve the October financial reports as presented. Joella Dethman seconded it. Motion was approved unanimously.
Item:	Old Business – Fund Raising & Recruitment Committees
Discussion:	Fund Raising: No report. Recruitment: Tad to follow up with Jonathan Blake.
Item:	Board Data Reform Project
Discussion:	Becca Sanders gave update on data project. Has continued to meet with Doreen, Karen M. Karen S, and Chelsea. Group has focused on monthly Board packets. Asking what, why and how often? Do better with quick snap shot, less narrative, setting benchmark and reduce the Management staff time spent preparing board reports.
Item:	New Business: 2018 Board Goals for Paul
Discussion:	Discussion in creating and defining goals. <ul style="list-style-type: none"> • Paul to review, rework and prioritize list • Focus on stabilization of Human Resources and Fiscal • Create realistic timelines • Send to Board upon completion
Item:	Inclement Weather & Extenuating Circumstances Policy
Discussion:	Policy presented by Paul. Recommendation to move 1 st paragraph under procedure to policy.
Action:	Joella Dethman moved to approve the Inclement Weather & Extenuating Circumstances Policy as amended. Tad Connors seconded it. Motion was approved unanimously.
Item:	Board Announcement
Discussion:	Marilyn Butler submitted her resignation with her last day being January 5, 2018. Marilyn would like to continue to work on compensation as an advisor. Need to recruit someone with strong financial background.
Action:	Joella Dethman moved to accept the resignation of Marilyn Butler. Becca Sanders seconded it. Motion was approved unanimously.

Item:	Director's Report
Discussion:	Paul presented.
Action:	Joella Dethman moved to accept the Director's report as presented. Marilyn Butler seconded it. Motion was approved unanimously.
Item:	Correspondence
Discussion:	Office of Child Care Letter & Site Report 10-2017; Notice of Award; 2018 Oregon CACFP Renewal Approval; Office of Head Start Activity Summary/Child Safety Incident.
Item:	Adjourn Meeting
Action:	Tad Connors moved to adjourn the meeting at 8:06 p.m. Marilyn Butler seconded the motion. Motion passed unanimously.

Next meeting: January 4, 2018