

# Mid-Columbia Children's Council, Inc.

## Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

February 1, 2018

**Board Members:** Warren Anderson (PC Chair) Joella Dethman  
Becca Sanders Bud Lacey  
Kim Granville Taylor Tad Connors

**Absent:** Tracy Olmstead

**Guests:** Paul Runyon Doreen Hotchkiss  
Freddy Gonzalez

Minutes Taken By: Kathy Martin

### **Bud Lacey, MCCC called meeting to order**

Action: 5:32 p.m. meeting called to order, quorum established.

### **Item: Additions and Deletions to Agenda**

Discussion: Add: a couple discussions points

Action: Joella Dethman moved to approve the agenda as amended. Tad Connors seconded it. Motion was approved unanimously.

### **Item: Minutes – January 4, 2018**

Discussion: Minutes presented.

Action: Joella Dethman moved to approve the January 4, 2018 minutes as presented. Tad Connors seconded it. Motion was approved unanimously.

### **Item: Community Meeting**

### **Item: Guest Speaker –**

Discussion: N/A

### **Item: Human Resources Hiring & Personnel Report**

Discussion: Hiring and personnel reports were presented.

Action: Joella Dethman moved to accept the hiring and personnel report as presented. Tad Connors seconded it. Motion was approved unanimously.

### **Item: Finance Director (ratify email)**

Discussion: Ratify email for the hiring of L. Brown as Finance Director.

Action: Tad Connors moved to approve the email vote of L. Brown as Finance Director. Warren Anderson seconded it. Motion was approved unanimously.

### **Item: Treasurer's Report: December Financial Reports**

Discussion: Overview of December preliminary financials by Joella Dethman.

- Preliminary report, no GAAP, depreciation, closeout
- Lag in receiving invoices in timely manner
- Audit report proceeding, will be on site February 12th
- New Finance Director starts February 12<sup>th</sup>
- Bridges to Pathways – no staff right now, new contract pending with Health Council @ 2 FTE
- Currently reviewing fiscal policies and procedures
- Working on Chart of Accounts – reviewing definitions for each account
- Christy’s last day March 29<sup>th</sup>
- Next month should receive a closed December and January preliminary report
- Next month Christy will give us a list of things the Finance Committee should watch for to stay on track in future
- Joella Dethman accepts temporary position of Treasure in addition to Secretary
- Joella primary signature/approval for expenses of \$25,000 or more, Tad Connors will secondary

Action:	Tad Connors moved to approve the December 2017 preliminary financial reports as presented. Warren Anderson seconded it. Motion was approved unanimously.
Item:	<b>Credit Card and In-Kind</b>
Discussion:	Finance Committee reviewed and recommends approval of the December 2017 credit card, In-kind reports as presented.
Action:	Tad Connors moved to approve December 2017 credit card and In-kind reports as presented. Kim Granville Taylor seconded it. Motion was approved unanimously.
Item:	<b>Old Business: Fund Raising &amp; Recruitment Committees</b>
Discussion:	Fund Raising: No report. Recruitment: Stacey Danner – invite sent, not interested at this time. Jonathan Blake - sent email removing himself from consideration.
Item:	<b>Director’s Report</b>
Discussion:	Paul presented reports. <ul style="list-style-type: none"> <li>• QRIS rating impacted at The Dalles Center due to incident last year. DHS contract will be limited to Wahtonka and we are exploring options at Petersburg.</li> </ul>
Action:	Joella Dethman moved to accept the Director’s report as presented. Tad Connor seconded it. Motion was approved unanimously.
Item:	<b>Correspondence</b>
Discussion:	Office of Head Start Program Instruction: Fifty Percent; Duration Requirements, Board follow up regarding Dual Language Learners, Office of Inspector General FY16-17 Audit Follow Up, Board follow up regarding 2 <sup>nd</sup> Step Curriculum.
Item:	<b>Adjourn Meeting</b>
Action:	Tad Connors moved to adjourn the meeting at 6:27 p.m. Joella Dethman seconded the motion. Motion passed unanimously.

**Next meeting: March 1, 2018**