



Mid-Columbia Children's Council Job Posting

Mid-Columbia Children's Council is a private non-profit organization serving children and families since 1987. Mid-Columbia Children's Council is a comprehensive family-centered agency serving pregnant women, infants, toddlers, pre-school aged children, teen parents and families. Programs are located in Hood River, Skamania, Klickitat, Wasco and Jefferson counties.

The purpose of the program is to enhance children's physical, social, emotional, and intellectual development; to support parent's efforts to fulfill their parental roles; and to help parents move toward self-sufficiency. Early Head Start promotes healthy prenatal outcomes, enhances the development of infants and toddlers, promotes health and family functioning.

Site Posting: Central Office Posting Date: 04/14/2018 Closing Date: Until Filled

Budgeted Hours: 40 Budgeted Schedule: 10 Months

Internal Posting: Yes

External Posting: Yes

Job Posting ID: 43455

Job Posting: Family Service Coordinator

Base Range: \$17.04-20.96/hr Depending on Experience

First Aid/CPR: Required

Food Handler's Card: Required

Job Description: The Family Service Coordinators work together to ensure that the MCCC Head Start programs are meeting quality standards in Social Services, Parent Involvement and Eligibility Recruitment Selection Enrollment and Attendance (ERSEA). The incumbents recruit and qualify new students and are a resource service within the community.

Job Requirements: Two years experience in fields related to social, human or family services. Bachelor's degree in Social Work, Psychology, Human/Family Studies or a related field of study preferred. Associate's degree with related coursework and equivalent training and experience may be considered.

Other Job Details: Bilingual English/Spanish Required

Transcripts Required: Yes

Benefits Eligible: Medical, Dental, Vision, Voluntary benefits available, Sick Leave, Vacation, and 401(k) Employee Contribution (after qualifying period)

MCCC will provide training and/or reimburse for all mandatory certifications and trainings.

Applications and job descriptions may be picked up at Mid-Columbia Children's Council or visit www.mcccheadstart.org. Inquiries: call 541-386-2010. Mail, fax or hand deliver completed applications with transcripts and cover letter to: MCCC, 1100 E. Marina Way, Suite 215, Hood River, OR 97031. Fax 541-386-4597

Equal Opportunity Employer