

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

September 6, 2018

Board Members: Warren Anderson (PC Chair) Kim Granville Taylor
Becca Sanders Joella Dethman

Absent: Arleigh Laney Tad Connors
Bud Lacey

Staff: Paul Runyon Freddy Gonzalez
Doreen Hotchkiss Lucretia Brown
Amy Phelps-Oakley

Guests: Minutes Taken By: Kathy Martin

Item:	Joella Dethman, MCCC called meeting to order
Discussion:	5:33 p.m. meeting called to order, quorum established.
Item:	Community Meeting
Discussion:	Discussion about community meeting, what it means to Board, do we want to continue? <ul style="list-style-type: none">• Make it more meaningful• Would like to receive information about community meeting• Consider other questions/options• Ask Claire from Trauma Informed to give us ideas on starting meetings Kim will need lead community meeting for October.
Item:	Additions and Deletions to Agenda
Discussion:	No changes.
Action:	Warren Anderson moved to approve the agenda as presented. Kim Granville Taylor seconded it. Motion was approved unanimously.
Item:	Minutes – August 2, 2018
Discussion:	Minutes presented.
Action:	Warren Anderson moved to approve the August 2, 2018 minutes as amended. Kim Granville Taylor seconded it with changes. Motion was approved unanimously.
Item:	Personnel Report & Hiring Report
Discussion:	Personnel & hiring reports were presented.
Action:	Kim Granville Taylor moved to accept the personnel and hiring reports as presented. Becca Sanders seconded it. Motion was approved unanimously.

Item:	Substance Abuse Policy
Discussion:	Revised policy presented. Amy will send out policy with noted grammar corrections.
Action:	Kim Granville Taylor moved to approve the Substance Abuse policy with noted corrections. Warren Anderson seconded it. Motion was approved unanimously.
Item:	Treasurer's Report and Credit Card/In-Kind:
Discussion:	<p>Finance Committee reviewed and recommends BOD to approve the:</p> <ul style="list-style-type: none"> • HR-PR Solution: implementation in process, first payroll processed • Line of Credit: available line of credit as of 9/4/2018 is \$44,274.86 • HSES: new fiscal specialist point person (interim) • OPK funds were trued up second time for grant funding with the fiscal year end of June 30th • July reports not available due to unforeseen issue with reporting the new fund codes in Abila • In the future will be using Drillpoint to create reports from Abila • 990 filing, auditors is still sending questions. Once complete will send out by email for approval. 990 due October 15th. <p>Finance Committee recommends BOD approval of the July credit card and in-kind reports</p>
Action:	Kim Granville Taylor moved to approve the July credit card and in-kind reports as presented. Warren Anderson seconded it. Motion was approved unanimously.
Item:	Old Business: Fund Raising & Recruitment Committee
Discussion:	<p>Fund Raising: No report.</p> <p>Recruitment Committee: Paul received application and forwarded to Board for review.</p>
Item:	New Business:
Discussion:	N/A
Item:	Director's Report
Discussion:	<p>August updates:</p> <ul style="list-style-type: none"> • Grants status • Notice of Award for the 2018 COLA • Facilities Update
Action:	Kim Granville Taylor moved to accept the Director's report as presented. Warren Anderson seconded it. Motion was approved unanimously.
Item:	Correspondence
Action:	DHHS Single Audit for Period December 1, 2015 – November 30, 2016; Notice of Award for supplemental increase for COLA, increase of EHS children per our change of scope amendment.
Item:	Adjourn Meeting

Action: Kim Granville Taylor moved to adjourn the meeting at 7:00 p.m. Becca Sanders seconded the motion. Motion was approved unanimously.

Next meeting: September 6, 2018