



Mid-Columbia Children's Council, Inc.

Job Posting

Are you passionate about a career in Early Childhood Education, Development & Services in beautiful Columbia River Gorge, interested in a job where you truly make a difference, want growth opportunity, competitive pay, with an exceptional benefits package? Then MCCC has the right job opportunities for you!

Mission: Educating children and families with innovative, high-quality early childhood learning opportunities and family partnerships to build better communities, one person at a time.

Location: Central Office-Hood River **Posting Date:** 1/5/2022 **Closing Date:** Until Filled

FSLA: Non-Exempt **Budgeted Hours:** 40 **Budgeted Schedule:** 12 months

Internal Posting: Yes **External Posting:** Yes **Job Posting ID:** 46001

Job Posting: Senior Accountant

Hiring Range: \$48,609 to \$63,419 annually Depending on Experience and Education.

Job Description: This position is responsible for performing complex accounting activities and financial analysis. This includes developing, implementing, and/or maintaining one or a combination of generally accepted accounting systems; managing accounts and grants receivable; maintaining and reconciling ledger accounts; providing records of assets, liabilities, and other financial transitions.

Job Requirements: Bachelor's degree in Accounting, Finance, Business, or related field preferred. 2+ years progressive accounting experience in public accounting or similar work environment. Strong organization, oral and written communication skills. Ability to work independently and manage multiple projects and deadlines. Strong computer aptitude, which includes expertise with Microsoft Excel and Word as well as experience with accounting software and general ledgers. Analytical skills with particular attention to detail. **Full COVID Vaccination Required.**

Benefits Eligible: Medical, Dental, Vision, Disability, Employee Assistance Program, Tuition Reimbursement, Sick Leave, Vacation, PTO, additional Voluntary Benefits, and 401(k) Retirement Plan.

Applications may be picked up at Mid-Columbia Children's Council or on our website www.mcccheadstart.org (Inquiries: call 541-386-2010). Mail, email, fax, or hand deliver completed applications with a current resume and cover letter to: MCCC Human Resources, 1100 E. Marina Way, Suite 215, Hood River, OR 97031 - Email HumanResources@mcccheadstart.org - Fax 541-386-4597

****Applications must be received by 4:30pm on closing date****

Equal Opportunity Employer