



# Mid-Columbia Children's Council, Inc.

## Job Posting

Are you passionate about a career in Early Childhood Education, Development & Services in beautiful Columbia River Gorge, interested in a job where you truly make a difference, want growth opportunity, competitive pay, with an exceptional benefits package? Then MCCC has the right job opportunities for you!

**Mission:** Educating children and families with innovative, high-quality early childhood learning opportunities and family partnerships to build better communities, one person at a time.

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**Location:** Central Office-Hood River    **Posting Date:** 1/5/2022    **Closing Date:** Until Filled

**FSLA:** Non-Exempt    **Budgeted Hours:** 40    **Budgeted Schedule:** 12 months

**Internal Posting:** Yes    **External Posting:** Yes    **Job Posting ID:** 46012

**Job Posting:** Family Services Coordinator (2 Openings)

**Hiring Range:** \$47,195 to \$56,347 annually Depending on Experience and Education.

**Job Description:** The Family Services Coordinator works in partnership to ensure MCCC preschool and early childhood programs are meeting established federal and state program performance standards in social services, parent involvement, and Eligibility Recruitment Selection Enrollment and Attendance (ERSEA). Recruiters and qualifies new children and acts as a resource service to participating families.

**Job Requirements:** Bachelor's degree in Social Work, Psychology, Human Development, or related field required. Two years' experience in fields related to social, human, or family services. Head Start or Early Head Start experience preferred. Social Services Competency Based Training (SSCBT) required within three years of employment. Good oral and written communication skills in English with a preferred fluency also in Spanish or another language that meets community needs. Current Driver's license, insurance, and access to a reliable automobile during work hours. Pass a criminal background check meeting State, Federal and/or local requirements. **Full COVID Vaccination Required.**

**Benefits Eligible:** Medical, Dental, Vision, Disability, Employee Assistance Program, Tuition Reimbursement, Sick Leave, Vacation, PTO, additional Voluntary Benefits, and 401(k) Retirement Plan.

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Applications may be picked up at Mid-Columbia Children's Council or on our website [www.mcccheadstart.org](http://www.mcccheadstart.org) (Inquiries: call 541-386-2010). Mail, email, fax, or hand deliver completed applications with a current resume and cover letter to: MCCC Human Resources, 1100 E. Marina Way, Suite 215, Hood River, OR 97031 - Email [HumanResources@mcccheadstart.org](mailto:HumanResources@mcccheadstart.org) - Fax 541-386-4597  
\*\*Applications must be received by 4:30pm on closing date\*\*

Equal Opportunity Employer