



Mid-Columbia Children's Council, Inc.

Job Posting

Are you passionate about a career in Early Childhood Education, Development & Services in beautiful Columbia River Gorge, interested in a job where you truly make a difference, want growth opportunity, competitive pay, with an exceptional benefits package? Then MCCC has the right job opportunities for you!

Mission: Educating children and families with innovative, high-quality early childhood learning opportunities and family partnerships to build better communities, one person at a time.

Location: Central Office-Hood River **Posting Date:** 1/5/2022 **Closing Date:** Until Filled

FLSA: Non-Exempt **Budgeted Hours:** 40 **Budgeted Schedule:** 12 months

Internal Posting: Yes **External Posting:** Yes **Job Posting ID:** 43623

Job Posting: Education and Disabilities Coordinator (2 Openings)

Hiring Range: \$47,195 to \$56,347 annually Depending on Experience and Education.

Job Description: The Education and Disability Coordinator provides professional expertise in Early Childhood Education, assisting programs with consultation, training, policy and procedure development, and statewide agency collaboration. The Education and Disability Coordinator will work in a team approach utilizing principles of Family Support Practice to enhance the overall development of children and families in the program.

Job Requirements: Bachelor's degree in Early Childhood Education, Early Childhood Development, Social Work, Human Development, or related field required. Three years of related experience or relevant coursework. Good oral and written communication skills in English with a preferred fluency also in Spanish or another language that meets community/department's needs. Extensive knowledge of early childhood development principles and developmentally appropriate educational practices. Ability to collaborate and communicate with administrators, teachers, and support staff in a positive and constructive way. Current Driver's license, insurance, and access to a reliable automobile during work hours. Pass a criminal background check meeting State, Federal and/or local requirements. **Full COVID Vaccination Required.**

Benefits Eligible: Medical, Dental, Vision, Disability, Employee Assistance Program, Tuition Reimbursement, Sick Leave, Vacation, PTO, additional Voluntary Benefits, and 401(k) Retirement Plan.

Applications may be picked up at Mid-Columbia Children's Council or on our website www.mcccheadstart.org (Inquiries: call 541-386-2010). Mail, email, fax, or hand deliver completed applications with a current resume and cover letter to: MCCC Human Resources, 1100 E. Marina Way, Suite 215, Hood River, OR 97031 - Email HumanResources@mcccheadstart.org - Fax 541-386-4597
Applications must be received by 4:30pm on closing date

Equal Opportunity Employer