

Mid-Columbia Children's Council, Inc.

Board Meeting

Location: 1100 E. Marina Way, Suite 215

Hood River, OR 97031

Date December 1, 2022

Board Members: Elke Geiger Towey
Tad Connors
Cheryl Park
Shannon O'Brien
Kim Granville Taylor
Barbara Young
Maria Diaz
Daniel Blevins

Absent:

Staff & Guests
Freddy Gonzalez,
Heather Odden,
Collice Martens,
Kerry Osbourn,
Velvet Cooley

Minutes Taken By: Velvet Cooley

Item:	Call to Order/Community Meeting
Discussion:	Elke Towey called the meeting to order at 5:31pm. Quorum established
Item:	Approval of Agenda
Discussion:	Reviewed Agenda for Dec. 1.2022
Action:	.Tad moved to approve agenda, Cheryl seconded, motion passed unanimously
Item:	Ratify Leadership Transition Sub-committee
Discussion:	Elke shared the creation of the sub-committee approved through email. Needed ratification
Action:	Tad moved to ratify decision. Kim seconded, motion passed unanimously
Item:	CEO Report
Discussion:	Freddy shared report
Item:	Executive Session began at 5:51 pm
	Regular session resumed at 6:52pm
Item:	New Business
Discussion	Financial Report is not ready – will be presented at next board meeting Personnel Report Shared
Action	Tad moved to approve personnel report. Kim seconded, motion passed unanimously
Item:	Discussion Items
Discussion:	No new COVID updates. Mid-Valley and Cascade Locks will move from modified services to in-person. White Salmon will be able to open the PreK classroom as new staff are onboarding on Monday, Dec. 5.

Discussion:	Barb suggested considering 2 signatures on checks as the current practice is for one. Currently many approvals are made internally before checks are printed. Auditors know one signature is currently required and raised no red flag. Further discussed 2 signatures for checks over \$25,000. If there is enough internal oversight, leave as 1 signature. Freddy will create a band and visual diagram of approvals before a check is written and share at the January board meeting
Discussion:	Are C level titles are too big for this agency? Do they match the job description? Titles imply agency will pay more than allotted. No action taken at this time.
Item:	Old Business
Discussion:	None
Item:	Informational
Discussion:	No new information
Item:	Open Agenda
Discussion:	Kerry Osbourn inquired about the HR Coordinator position being frozen. Elke explained the need for high level support in the HR department.
Item:	Adjourn Meeting
Action:	Kim moved to adjourn the meeting at 7:16 p.m. Tad seconded. Motion was approved unanimously.

Next meeting: January 5, 2023 at 5:30 pm