



Mid-Columbia Children's Council

Job Posting

Are you passionate about a career in Early Childhood Education, Development and Services in beautiful Columbia River Gorge, interested in a job where you truly make a difference, want growth opportunity, competitive pay, with an exceptional benefits package? Then MCCC has the right job opportunities for you! Our Mission: Educating children and families with innovative, high-quality early childhood learning opportunities and family partnerships to build better communities, one person at a time.

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Site Posting: Central Office

Posting Date: 1/30/2023

Closing Date: Until Filled

Budgeted Hours: 40

Budgeted Schedule: 12

Internal Posting: Yes

External Posting: Yes

Job Posting ID: 43596

Job Posting: Senior Accountant

Hiring Range: \$23.90 - \$28.54/hour depending on education and experience

Job Description: This position is responsible for performing the accounting and analysis for investment and derivative portfolios for our clients. This includes developing; implementing and/or maintaining one or a combination of generally accepted accounting systems. Prepare and analyze financial reports, journal entries, maintain and reconcile ledger accounts. Provide record of assets, liabilities and other financial transitions. Current driver's license, insurance, and access to a reliable car. Pass a criminal background check meeting State and Federal requirements.

Job Requirements:

Bachelor's degree in Accounting, Finance, Business or related field preferred. 2+ years progressive accounting experience in public accounting or similar work environment. Strong organization, oral and written communication skills. Ability to work independently and manage multiple projects and deadlines. Strong computer aptitude, which includes expertise with Microsoft Excel and Word as well as experience with accounting software and general ledgers. Analytical skills with particular attention to detail.

Benefits: Employer paid medical, dental, vision and ST/LT disability, employee assistance program, tuition reimbursement, sick leave, 20 days of PTO, 12 paid holidays and 401(k) retirement plan.

Applications and job descriptions may be picked up at Mid-Columbia Children's Council or visit- www.mcccheadstart.org. Inquiries: call 541-386-2010. Mail, email, fax or hand deliver completed applications with current resume, transcripts and cover letter to: MCCC, 1100 E. Marina Way, Suite 104, Hood River, OR 97031

OR email: HumanResources@mcccheadstart.org

Mid-Columbia Children's Council is an equal opportunity Provider