

Mid-Columbia Children's Council, Inc.

Board Meeting Minutes

Location: Zoom Videoconferencing

May 7, 2024

Board Members: Daniel Blevins, Interim Board Chair Chelsea Ruder
Kim Granville Taylor Shannon O'Brien
Shawna Pruitt, Policy Council Chair Rich Polkinghorn

Absent: Cheryl Park

Staff & Guests: Freddy Gonzalez, Executive Director Jennifer Bouman-Steagall, Attorney
Traci Kessinger, Site Manager Vicky Waterbury, Board Applicant
Noelle Hanson, Executive Assistant Ronda Hull, Associate Executive
Director
Collice Martens, Finance Director Joe Schmier, HR Director
Karen Porter, Family Services/ERSEA
Manager

Minutes by: Noelle Hanson

I. Call to Order

Discussion: Daniel called the meeting to order at 5:33 p.m., quorum established.

II. Agenda

Action: Kim moved to approve the May 7, 2024; Agenda as presented.
Second motion by Rich.
Motion approved unanimously.

III. Introductions

Discussion: Introductions of all attending.

IV. Updates and Public Comments

Discussion none

V. Consent Items
a. Meeting Minutes for April 2, 2024

Discussion: None

Action: Shawna moved to approve the April 2, 2024; Board Minutes as presented.
Seconded motion by Rich.
Motion approved unanimously.

VI. Directors Report / Informational

Discussion:	Traci Kessinger, Klickitat Site Manager presented information about her site. Freddy reviewed the Directors Report.
VII.	Old Business None
Action:	n/a
Discussion:	n/a
VIII.	New Business – Action Items a. EN – Eligibility and Selection Criteria Policy
Action:	Karen presented changes to EN – Eligibility and Selection Criteria Policy.
Discussion:	Kim moved to approve the EN – Eligibility and Selection Criteria Policy as presented. Seconded motion by Shawna. Motion approved unanimously.
	b. Financials – February 2024
Discussion:	Collice stated that our Audit has begun. Daniel explained budget is where it should be. Rich concurred. Freddy added we are going through the FA2 Review, and this is the beginning of the current Leadership being audited and there have been no concerns and are in compliance. Our past Directors, we were non-compliant on Allocations. Our process has improved and corrected with zero Allocation issues.
Action:	Rich moved to approve the Financials – February 2024, as presented. Seconded motion by Kim Motion approved unanimously.
	c. Credit Card Report – February 2024
Discussion:	Report reviewed.
Action:	Kim moved to approve the Credit Card Report – February 2024, as presented. Seconded motion by Shawna. Motion approved unanimously.
	d. Personnel Report – April 2024
Discussion:	Report reviewed.
Action:	Shawna moved to approve the Personnel Report – April 2024, as presented. Seconded motion by Kim. Motion approved unanimously.
	e. New Board of Directors Applicant: V. Waterbury
Discussion:	Vicky spoke with Freddy and Ronda about Board history and expectations. Daniel spoke about other meetings available such as Finance and Policy Council, if she chose to attend.

Action:	Kim moved to approve the New Board of Directors member, Vicky Waterbury. Seconded motion by Rich. Motion approved unanimously.
VIII.	New Business – Discussion Items a. None
Discussion:	n/a
Action:	n/a
IX.	Annual Evaluation for Executive Director
Discussion:	Annual Evaluation for Executive Director, Freddy Gonzalez. Danial said the prior evaluation was approximately three months ago. He reached out to the Board regarding Freddy’s goals and status. Did not do the standard Evaluation Form and instead did an in-depth check into his goals. Acknowledges Freddy is tackling and working on them because Freddy is a wonderful leader. Freddy’s annual evaluation should occur every May, which did not occur last year. Last review they retroactively gave him a 5% increase due to his stellar performance. The Board determined a 1% increase, bringing the total increase to 6% over two years. Kim feels that 1% is extremely low but it may make sense since it’s lumping it in with the last one. Shawna questioned how Freddy feels about this raise. Freddy explains it aligns with staff merit increases of 3% each year.
Action:	Kim moved to approve the Executive Director, Freddy Gonzalez, a 1% pay increase for his Annual Review going into effect in May. Seconded motion by Rich. Motion approved unanimously.
Open Discussion	Noelle will send out an email requesting who would like iPads and MCCC email addresses. Ipad's will be distributed at the next Board Meeting which is in-person at the Goldendale site. Noelle requested April 2024 In-Kind forms to be submitted.
X.	Adjourn
	Shawna moved to adjourn the Board meeting Second motion by Kim Meeting adjourned at: 6:20 pm.