

|  |  |
| --- | --- |
| Policy Council Attendees: | Shawna Pruitt, Jimmy Lawrence, Margie Grimmer, Kylie Woolery, Araseli Rios, Alice Deasy, Emily Minniear, Kaelene McNair |
| Policy Council Absent: | Sabrina Gegory, Lizbeth Franco, Jessica Turcotte, Gwynn Smith |
| Chair: | Shawna Pruitt |
| Vice-chair: | Kaelene McNair |
| Secretary: | Alice Deasy |
| Treasurer: | Jessica Turcotte |
| MCCC staff: | Jesenia Robles, Freddy Gonzalez |
| Guest speaker: | N/A |
| Minutes by: | Jese Robles |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Topics | Content & Discussion | Action |
| I. | Called the Meeting to Order | Meeting called to order at 6:04pm | By: Shawna |
| II. | Approve Agenda |  | Moved to approve Agenda as presented: **Kaelene**  2nd by: **Araseli**  Motion approved unanimously. |
| III. | Consent Items   1. Minutes# 2. November Personnel Report# 3. September Financial Reports# 4. August & September Credit Card reports# 5. December Director’s Report# | Consent Items   1. No comments or questions. 2. No comments or questions. 3. No comments or questions. 4. No comments or questions. 5. Freddy went through his report. When he talked about the out-of-compliance notice, Kylie asked about the possibility of hallway cameras and main door alarms to alert staff of people coming in and out of the building, but specifically to know if a kiddo has run out of the classroom. Freddy explained that we already have door alarms on all classrooms. | 1. Moved to approve Meeting Minutes: **Margie**   2nd by: **Alice**  Motion approved unanimously.   1. b-e. **Margie** moved to accept the personnel report, the financial reports, credit card reports, and the Director’s report.   2nd by: **Kaelene**  Motion approved unanimously. |
| IV. | 1. Action Items | N/A | N/A |
| VI. | Old Business | N/A | N/A |
| VII. | Correspondence  Informational Items | Correspondence   1. OHS- Proposed Rule to Improve HS    1. Freddy had already discussed this in his director’s report. 2. HHS-ED Policy Statement on the Inclusion of Children with Disabilities in Early Childhood Programs    1. Margie asked about disability testing in our program and Freddy informed her that we do that already and work closely with Early Intervention. 3. Cultivating Wellness: Strategies to Improve Your Health and Well-being Learning Course 4. Stay Safe Procedures in Early Childhood Programs 5. What Do Programs Need to Know About the 10% Eligibility Requirement 6. Mind-Body Connection    1. Alice would like this one forwarded to her.   Informational Items   1. Monthly Data Report    1. We had a question about how to understand the Dashboard. Freddy explained that it’s not so straight-forward, but it is a way to quickly show data on a specific topic (for example: attendance). | N/A |
| IX. | Open Agenda | * Petersburg   + A few PB parents expressed frustration with lack of communication or miscommunication from PB staff especially regarding the bus. GD parents talked about how useful Class Dojo is for their communication and offered it as a solution. This is an issue senior leadership will investigate. * State Association Conferences  1. OHSA: February 7-9    1. Alice & Shawna will be attending. Emily is the backup if one cannot go. 2. WSA: February 14-16    1. Jimmy & Kaelene will be attending. Margie is a backup if one cannot go. | N/A |
|  | Adjourn | Meeting adjourned at: 6:52pm. | **Alice** moved to adjourn  2nd by: **Jimmy**  Motion approved unanimously |

Next meeting: January 25, 2024