

Mid-Columbia Children's Council, Inc.

Board Meeting Minutes

Hybrid Meeting: Zoom & Central Office | 1100 E. Marina Way, Suite 104 | Hood River, OR 97031

June 4, 2024

Board Members: Daniel Blevins, Interim Board Chair Shawna Pruitt, Policy Council Chair
Rich Polkinghorn Vicky Waterbury
Kim Granville Taylor Shannon O'Brien

Absent: Chelsea Ruder Cheryl Park

Staff & Guests: Freddy Gonzalez, Executive Director Jennifer Bouman-Steagall, Attorney
Ronda Hull, Associate Executive Dir. Collice Martens, Finance Director
Joe Schmier, HR Director Ellen Lund, staff
Julia Garcia Ramirez, staff

Minutes by: Noelle Hanson, staff

I. Call to Order

Discussion: Daniel called the meeting to order at 5:31 p.m., quorum established.

II. Agenda

Discussion: Reviewed Agenda. Location of Board meeting needs corrected to Central Office from Goldendale.

Action: Kim moved to approve the June 4, 2024; Agenda with noted correction.
Seconded by Rich.
Motion approved unanimously.

III. Introductions

Action: Introduction of Board of Directors and MCCC staff. Ellen Lund, Site Manager of Goldendale, spoke about her site.

IV. Updates and Public Comments

Discussion: not applicable (n/a)

V. Consent Items

a. Meeting Minutes for 05.07.2024

Discussion: Minutes reviewed.

Action: Rich moved to approve the Meeting Minutes for 05.07.2024, as presented.
Seconded by Shawna.
Motion approved unanimously.

VI. Directors Report / Informational

	<ul style="list-style-type: none"> a. Director’s Report b. Information Items c. Dashboard
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Discussion:

- a. Reviewed Director’s Report
- b. Available
- c. Available

VII.	<p>Old Business</p> <ul style="list-style-type: none"> a. n/a
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Discussion:

Action:

VIII.	<p>New Business – Action Items</p> <ul style="list-style-type: none"> a. Financials – March 2024 b. Credit Card Report – March 2024 c. Personnel Report – May 2024 d. 2024 Change of Scope Request with Associated Documents
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Discussion:

- a. Daniel Blevins reported on Financials for March 2024. Accolades from Rich & Daniel for Collice for her stellar work.
- b. Daniel reported on Credit Card Report – March 2024.
- c. Joe Schmier reported on Personnel Report – May 2024. Turnover rate is well below the norm of Oregon and Washington.
- d. Freddy Gonzalez reported on 2024 Change of Scope Request. This is being done to request to retain our current funding. We are requesting to keep the funding from the reduced classrooms to fund additional classroom support. We are requesting to add two substitute teachers and multiple floaters to aid in classrooms which have higher needs or to cover absences. By adding these supports to the field, our central office staff can focus on coaching and training instead of subbing in classrooms. This would definitely help us prevent staff burnout. Additionally, it also helps with the training and development of our newer, more inexperienced, classroom staff. Board Members, Rich and Kim, voiced their understanding and compassion for teaching staff who are experiencing burnout. Rich stated it is a thoughtful and insightful plan which makes a lot of sense.

Action:

- a. Kim moved to approve the Financials – March 2024, as presented. Seconded by Shawna. Motion approved unanimously.
- b. Rich moved to approve the Credit Card Report – March 2024, as presented. Seconded by Vicky. Motion approved unanimously.
- c. Kim moved to approve the Personnel Report – May 2024, as presented. Seconded by Shawna. Motion approved unanimously.
- d. Shawna moved to approve the 2024 Change of Scope Request with the Associated Documents, as presented. Seconded by Kim. Motion approved unanimously.

IX.	Open Discussion
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Discussion:

- Preschool Graduation schedule has been posted. Feel free to attend any of them.
- Cost of Living Adjustment (COLA) will be automatically applied to our account, we did not need to apply for the COLA. We will be rolling out an updated Salary Schedule with the 2.35% COLA increase applied. This needs to be rolled out quickly, before our next Board meeting. We will be sending out an electronic vote.
- Corrective Action Plan requesting funds from USDA from February will also need voted on prior to our next Board meeting.
- Apologize the turnaround is so quick. We had a lack of forewarning.

X. Adjourn

Kim moved to adjourn the Board meeting.

Seconded by Shawna

Meeting adjourned at 6:28 pm

Next meeting: July 2, 2024