

**Mid-Columbia Children's Council, Inc.**

**Board Meeting Minutes**

**Via Zoom teleconferencing**

July 2, 2024

Board Members: Daniel Blevins, Interim Board Chair      Shawna Pruitt, Policy Council Chair  
Chelsea Ruder      Vicky Waterbury  
Kim Granville Taylor

Absent: Rich Polkinghorn      Cheryl Park  
Shannon O'Brien

Staff & Guests: Freddy Gonzalez, Executive Director      Jennifer Bouman-Steagall, Attorney  
Ronda Hull, Associate Executive Dir.

Minutes by: Noelle Hanson, staff

I. Call to Order

Discussion: Daniel called the meeting to order at 5:51 p.m., quorum established.

II. Agenda

Discussion: Reviewed Agenda.

Action      Kim moved to approve the July 2, 2024, as presented.  
                  Seconded by Vicky.  
                  Motion approved unanimously.

III. Introductions

Action:

IV. Updates and Public Comments

Discussion      not applicable (n/a)

V. Consent Items  
    a. Meeting Minutes for June 4, 2024

Discussion: Minutes reviewed.

Action: Shawna moved to approve the Meeting Minutes for June 4, 2024, as presented.  
                  Seconded by Kim.  
                  Motion approved unanimously.

VI. Directors Report / Informational  
    a. Director's Report  
    b. Information Items  
    c. Dashboard

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Discussion: a. Reviewed Director's Report  
b. Reviewed & available  
c. Reviewed & available

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VII. Old Business  
a. Ratify Corrective Action Plan for CACFP Processing

Discussion: Received email affirmative vote from all the Board.

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Action: Kim moved to approve Ratifying Corrective Action Plan for CACFP Processing, as presented.  
Seconded by Vicky.  
Motion approved unanimously.

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VII. Old Business  
b. Ratify Salary Schedule Approval

Discussion: Received email affirmative vote from all the Board.

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Action: Kim moved to approve Ratify Salary Schedule Approval, as presented.  
Seconded by Shawna.  
Motion approved unanimously.

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VIII. New Business – Action Items  
a. Financials – April 2024  
b. Credit Card Report – April 2024  
c. Personnel Report – June 2024

Discussion: a. Daniel Blevins reported on Financials for April 2024.  
• Financials are at a pace where they are expected to be.  
• Anomalous charges are detailed in margins of the reports.  
• A new auditing firm will be conducting our annual Fiscal audit.  
b. Credit Card Report – April 2024, reviewed and expenses discussed.  
c. Joe Schmier reported on Personnel Report – June 2024.

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Action: a. Shawna moved to approve the Financials – April 2024, as presented.  
Seconded by Vicky. Motion approved unanimously.  
b. Kim moved to approve the Credit Card Report – April 2024, as presented.  
Seconded by Chelsea. Motion approved unanimously.  
c. Shawna moved to approve the Personnel Report – June 2024, as presented.  
Seconded by Vicky. Motion approved unanimously.

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VIII. Discussion Items  
a. Board Meeting Scheduling  
b. By-Law's Review

Discussion: Most of the Board is new and would like to revisit the previous plan of meeting quarterly in person at sites. Board members confirm they like seeing the sites and

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speaking with staff. Quarterly site visits will continue with time scheduled to do a tour.

By-Law's were updated last year at this time. Typically, they are done in October. Board members agree to remain on schedule and Daniel will fill the interim Chair position and the vacant Treasurer position.

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IX.	Open Agenda
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Discussion:

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X.	Adjourn
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Shawna moved to adjourn the Board meeting.

Seconded by Chelsea.

Meeting adjourned at 6:05 pm

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**Next meeting: August 6, 2024**