



Finance Committee Minutes  
August 29, 2024

Attending: Daniel Blevens, Interim Board Chair; Rich Polkinghorn, Board member; Shawna Pruitt, Policy Council Chair; Collice Martens, Finance Director; Noelle Hanson, Staff

Minutes by: Noelle Hanson

Began: 4:03pm

1. **Review & Approve Agenda for 08292024**  
Reviewed and approved
2. **Review & Approve Minutes for 07252024**  
Reviewed and approved
3. **Finance Directors Report**  
Report reviewed.
4. **Balance Sheet Comparative YTD – 3 Month Glance 06302024**
  - Accounts Receivable, Net: Adjustments made per auditors request to correct FY 11/30/22. Money drawn for previous FY were not accrued back to previous FY. These correcting entries were not presented by previous audit firm in audit adjusting entries. Corrections to previous year coded to Prior Year Adjustments.
  - Accrued Liabilities - Accrued PR: Includes summer furlough insurance premiums paid in advance. Calculated employee benefits which are paid ahead of summer break.
5. **Monthly Revenue and SOFE – All Active Funds 3 Month Glance 06302024**
  - 6620 – Vehicle Liability Insurance down payment. This is a new insurance carrier which we paid three months in advance.
6. **Statement of R&E with Budget – FY2023-2024 w/charts 06302024**  
Monthly Actual vs. Budget charts part of monthly reporting. YTD charts to be included as # of months progress throughout grant year(s).
7. **Credit Card Report June 2024**  
Detailed notes added to all expenditures < \$200. Daniel and Rich expressed threshold should be <\$1000. Topic of discussion for future.

**Mid-Columbia Children's Council**

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8. **23-24 HS-EHS Actual vs Budget w/Charts 06302024**  
Report reviewed with no questions.
9. **23-24 OPK-OPKPT Actual vs Budget w/Charts 06302024**  
At the end of our Oregon state grant.  
Report reviewed with no questions.
10. **23-24 ECEAP-Early ECEAP with Budget w/Charts 06302024**  
At the end of Washington state grant.  
Report reviewed with no questions.
11. **23-24 USDA – OR & WA 3 Month Glance 06302024**  
Grant year from October 1-September 30. Reimbursed per meal not for expenditures.  
Report reviewed with no questions.
12. **ECEAP 2023-2024 Full Year Chart**  
Full year at a glance chart.  
Reviewed with no questions.
13. **OPK-OPKPT 2023-2024 Full Year Chart**  
Full year chart, at a glance.  
Reviewed with no questions.

Adjourn: 4:33pm

**Next meeting: September 26, 2024**

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