



Finance Committee Minutes
November 28, 2024
RESCHEDULED: December 2, 2024

Attending: Daniel Blevins, Board Finance Rep., Collice Martens, Finance Director; Rich Polkinghorn, Board Chair; Freddy Gonzalez, Executive Director; Noelle Hanson, staff

Minutes by: Noelle Hanson

Meeting began: 4:08pm

1. **Review & Approve Agenda for 12032024 November Finance Meeting**
Consent to Agenda
2. **Review & Approve Minutes for 10312024**
Consent to Minutes
3. **Balance Sheet Comparative - 1 Month Glance 09302024**
 - Report reviewed with no questions.
4. **Monthly Revenue and SOFE – All Active Funds 1 Month Glance 09302024**
 - This report is based on the month being reviewed.
 - Reviewed with no questions.
5. **Statement of R&E with Budget – FY2023-2024 w/charts 09302024**
 - This report is a 6-month view at a glance.
 - Report reviewed with no questions.
6. **Credit Card Report September 2024**
 - Purchase 9/29/24 - projectorscreen.com - Petersburg site training
 - ChildPlus training is called a Scramble in the credit card purchase
 - Location “The Center” is The Dalles site
 - Freddy’s purchase \$1440.00 is Microsoft Office 365 monthly payment
 - Reviewed with no further questions.
7. **23-24 HS-EHS Actual vs Budget w/Charts 09302024**
 - Individual funder reports are 3-month glance.

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- Report reviewed with no questions.
- 8. 24-25 OPK-OPKPT Actual vs Budget w/Charts 09302024**
 - OPK-OPKPT grant year began 7/1. Reporting 3-month glance
 - Report reviewed with no questions.
 - 9. 24-25 ECEAP-Early ECEAP with Budget w/Charts 09302024**
 - ECEAP/Early ECEAP grant year began 7/1. Reporting 3-month glance
 - There are some Washington state programs that are still closed due to lack of staffing. Recently we notified DCYF we are planning to return 21 slots from Skamania & Stevenson. This is part of our Change of Scope. DCYF aware of ongoing staffing issues.
 - Report reviewed with no further questions.
 - 10. 23-24 USDA – OR & WA 3 Month Glance 09302024**
 - Report reviewed with no questions.

Open Agenda:

Daniel commented that reporting is coming in and under budget with everything looking great. We will have additional year-end purchases during November 2024.

Meeting ended: 4:42pm

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