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| Policy Council Attendees: | Shawna Pruitt, Sierra Kimble, Jessica Turcotte, Jimmy Lawrence, Lindsey Smith, Chelci Curtis, Margie Grimmer, Kaelene Sanders, Suzanne McConville, Araseli Rios, Karina Alvarado, Claudia Silva, Ashlee Groesch, Kylie Woolery, Elisa Cervantes |
| Policy Council Absent: | Miersadies Anderson, Kelsey Revard, Cyndi Dyal |
| Chair: | Kaelene Sanders |
| Vice-chair: | Suzanne McConville |
| Secretary: | Araseli Rios |
| Treasurer: | Karina Alvarado-Heredia |
| MCCC staff: | Karen Porter, Ronda Hull, Noelle Hanson, Freddy Gonzalez |
| Guest speaker: | N/A |
| Minutes by: | Noelle Hanson |

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|  | Topics | Content & Discussion | Action |
| I. | Called the Meeting to Order | Called to order at 6:00pm | By: Kaelene Sanders |
| II. | Approve Agenda | * Requested to add to the agenda to cancel or reschedule the December Policy Council meeting. * Request to add to the Open Agenda adding playground equipment to the Wishram site. | Moved to approve agenda: Chelci Curtis  2nd by: Shawna Pruitt  Motion approved unanimously. |
| IV. | Consent Items   1. Minutes# 2. September Personnel Report# 3. July Financial Report# | Consent Items   1. Per Freddy, we have to add the date of meeting minutes in approval vote | Moved to accept the minutes, personnel reports, and financial/credit card reports: Lindsey Smith  2nd by: Elisa Cervantes  Motion approved unanimously. |
| V. | Action Items   1. December Policy Council meeting   Discussion Items   1. Story Book for Legislators | 1. December Policy Council meeting rescheduled or canceled. Members moved to cancel. 2. Have Jese/Karen send an email to Policy Council w/flier.  * Flier content to include: * content information, * explanation/reason for doing, * how or who to submit to, * funding source if needed * due date | 1. 1st: Shawna Pruitt, 2nd: Jimmy Lawrence. Cancelation of PC December meeting approved unanimously. |
| VI. | Old Business | Old Business:   1. N/A | N/A |
| VII. | Correspondence  Informational Items | Correspondence   1. Forwarded via email.   Informational Items   1. November Director’s report. Reviewed / discussed how dental program is new and would like to open to WA in the future. 2. Monthly Data Report. Reviewed, no questions asked. | N/A |
| VIII | Open Agenda | 1. Noelle to send ECEAP informational email to Karen/Jese to send to parents letting them know of WA funding cuts 2. Araseli’s son’s pictures were lost/not received. Does not want to pay to have them re-made. Will contact Jackie to send an email to parents to see if they were mistakenly received, to return. 3. Wishram Playground Equipment: parent feels they do not utilize all the play space when staffing is an issue and the play area they are in do not have many toys.    1. Was mentioned they do not have tricycles, which Kaelene asked how to get them what they needed.    2. Freddy will investigate adding a shed so staff do not need to bring toys in and out and kids will have easier access to play equipment and other playground area. 4. Kaelene wants to know who can attend the National Head Start Association meeting in San Diego. Freddy has authorized two attendees    1. Needs to identify if they will be staff or parents.    2. Registration, hotels and flights need to be made quickly 5. Who should parents notify if they see comments on social media.    1. Notify the site manager, Ronda, Freddy or call in to report and staff will have screen shots sent to them.    2. Comments are allowed on social media. All of the claims made of notifying staff and superintendent (executive director) were not made.    3. Parents were sent home a letter at the identified site of steps to make concerns. 6. Parents want MCCC signs on 15-mile road and at Petersburg school, to show where we are. Feel difficult to find.    1. Freddy knows the area and will look into signage and if county permissions needed if we add a sign at 15-mile road. | N/A |
|  | Adjourn | Meeting adjourned at: 7:00pm | Moved to adjourn: Shawna Pruitt  2nd: Araseli Rios  Motion Passed. |

Next meeting: January 30, 2024