



BOARD of DIRECTORS MEETING MINUTES

June 3, 2025
via Zoom

Board Members: Kaelene Sanders, PC Chair
Daniel Blevins, Treasurer
Chelsea Ruder
Kim Granville, Secretary
Rich Polkinghorn, Chair
Vicky Waterbury
Shawna Pruitt, Vice Chair

Absent Members: Jennifer Bomberger

Staff & Guests: Freddy Gonzalez, Executive Director
Joe Schmier, HR Director
Collice Martens, Finance Director
Ronda Hull, Assoc. Executive Director
Noelle Hanson, staff
Representing attorney:
Jennifer Bouman-Steagall

Minutes by: Noelle Hanson

I.	Call to Order
Discussion:	Rich called the meeting to order at 5:31 pm, with quorum established.
II.	Agenda
Discussion:	Reviewed Agenda
Action:	Kim moved to approve June 3, 2025; Agenda as presented. Seconded by Daniel. Motion approved unanimously.
III.	Director's Report / Informational
Discussion:	a. Director's Report – May 2025 Report reviewed by Freddy. b. Personnel Report – April & May 2025 Report reviewed by Joe. c. Informational Items If anyone is having issues with using MCCC email or the tablet, contact Freddy or Joe and they will put IT in contact with the Board member.
IV.	Updates and Public Comments
Discussion:	n/a
V	Executive Session per ORS § ORS 192.660(h)(i)
Action:	Shawna motioned to approve the Board to move into the Executive Session. Seconded by Kim at 5:45 pm

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Board of Directors came out of Executive Session: 6:57 pm

- VI. Consent Items
- a. Financials – March 2025
 - b. Credit Card Report – March
 - c. Executive Director Evaluation

Action: Motion to approve Consent Items by Shawna. Seconded by Kim.
Motion approved unanimously.

Rich signed out of the Board meeting at 6:58pm and Shawna took over running the meeting.

- VII. Old Business
- a. Meeting Minutes – April 1
 - b. Financials – February 2025
 - c. Credit Card Report – February 2025

Action: Dan moved to approve Old Business items as presented. Seconded by Chelsea.
Motion approved unanimously.

- VIII. New Business – Action Items
- a. Executive Director Compensation

Action: Kim moved to Approve increase for Executive Director Compensation of 4% with discussion in the future between Freddy and Board Chair to add fringe benefits. Seconded by Vicky.
Motion approved unanimously.

- VIII. New Business – Action Items
- a. ECEAP Self-Assessment 2025

Discussion: Reviewed document

Action: Dan moved to Approve the ECEAP Self-Assessment 2025 as presented. Seconded by Kim.
Motion approved unanimously.

- Discussion Items
- 1. Updated Community Assessment

Discussion: Would like to hear the Boards thoughts on an invitation to attend the next Policy Council meeting via to listen to the presentation of the Updated Community Assessment we hired to have performed from an outside contractor, so it would not need to be presented twice. A Zoom link will be sent to the Board to attend the Policy Council meeting Community Assessment presentation.

- IX. Adjourn

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Action:	Kaelene moved to Adjourn this Board Meeting at 7:06pm. Seconded by Chelsea. Motion approved unanimously.
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