



BOARD of DIRECTORS MEETING MINUTES

December 2, 2025
via Zoom

Board Members: Shawna Pruitt Daniel Blevins, Treasurer
 Vicky Waterbury Jennifer Bomberger, Vice Chair
 Rich Polkinghorn, Chair Chelsea Ruder

Absent Members: n/a

Staff & Guests: Freddy Gonzalez, Executive Director Ronda Hull, Assoc. Executive Director
 Noelle Hanson, staff Joe Schmier, HR Director
 Karen Porter, staff Julia Ramirez, staff
 Schlee Pulido Jennifer Bouman-Steagall, attorney

Minutes by: Noelle Hanson

I.	Call to Order
Discussion:	Rich called the meeting to order at 5:33 pm, with quorum established.
II.	Agenda
Discussion:	Reviewed Agenda
Action:	Shawna motioned to adopt December 2, 2025; Agenda as presented. Seconded by Chelsea. Motion approved unanimously.
III.	Introductions
Action:	Attendees introduced themselves.
IV.	Updates and Public Comments
Action:	n/a
V.	Director's Report / Informational

Discussion: a. Director's Report
 b. Personnel Report – November 2025
 c. Informational Items
 • Classroom Assessment Scoring System (CLASS®) presented by Schlee.

Mid-Columbia Children's Council

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VI.	Consent Items
	a. Meeting Minutes – November 4, 2025
	b. Financials – September 2025
	c. Credit Card Report – September 2025

Discussion: n/a

Action: Shawna motioned to approve the Consent Items as presented.
Seconded by Vicky
Motion approved unanimously.

VII.	Old Business
	a. n/a

Discussion: n/a

Action: n/a

VIII.	New Business – Action Items
	a. HR – Standard of Conduct policy

Discussion:

- Reviewed policy updates.

Action: Vicky motioned to approve the HR – Standard of Conduct policy as presented.
Seconded by Shawna .
Motion approved unanimously.

VIII.	b. HR – Compensation policy
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Discussion:

- Reviewed policy updates.

Action: Jennifer motioned to approve the HR – Compensation policy as presented.
Seconded by Vicky
Motion approved unanimously.

VIII.	c. EN – Eligibility & Selection Criteria policy
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Discussion:

- Reviewed policy updates, content and provided annual ERSEA training.

Action: Dan moved to approve the EN – Eligibility & Selection Criteria policy as presented.
Seconded by Jennifer.

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	Motion approved unanimously.
VIII.	d. Board Position Vote: Secretary
Discussion:	Update the Agenda to indicate the open Board position being voted for is Secretary. Chelsea has agreed to the position as Secretary on the Board of Directors.
Action:	Jennifer moved to approve Chelsea as the Board Secretary as presented. Seconded by Vicky. Motion approved unanimously
VIII.	Discussion Items 1.
Discussion:	n/a
IX.	Open Agenda
	n/a
X.	Adjourn
Action:	Chelsea moved to adjourn the Board Meeting. Seconded by Vicky. The Board Meeting was adjourned at 6:26 pm.
